



NOTICE OF VACANCIES

CITY OF SANTA MARIA
110 E. Cook Street, Rm. 3
Santa Maria, CA 93454



Committees:

- 1) Board of Appeals (1)
- 2) Landmark Committee (1)
- 3) Library Board of Trustees (1)
- 4) Measure U2012 Citizens' Oversight Committee (1)

Application Deadline

Open until filled

Applications are now being accepted for the **Board of Appeals, Landmark Committee, Library Board of Trustees, and Measure U2012 Citizens' Oversight Committee** until the vacancies may be filled.

It is the policy of the City Council per No. 88-2 adopted May 17, 1988, to appoint, whenever possible, residents of the City of Santa Maria. Unless otherwise noted in the membership description, the Mayor shall appoint members to all official City commissions and boards, and they shall be ratified by the City Council. **Please see descriptions below listed alphabetically by Committee.**

*** BOARD OF APPEALS (one vacancy to fill an unspecified term).** The Board hears appeals to decisions of the City Building Official and makes recommendations regarding Uniform Building Code provisions. Seven members are appointed by the Mayor and confirmed by the City Council, including two special purposes members. Special purpose members shall be physically handicapped as defined in Section 2.4117(l), Title 24, Part 2 of the California Administrative Code. One vacancy is open for a special purposes member (defined above). Members may not be employees of the City of Santa Maria.

*** LANDMARK COMMITTEE (one vacancy to fill an unexpired term ending in 2019).** This five-member Committee advises the City Council on preservation and designation of historical landmarks. Members are appointed by the Mayor and confirmed by the City Council. The Committee meets the second Tuesday of each month at 4:00 p.m.

*** LIBRARY BOARD OF TRUSTEES (one vacancy to fill an unexpired term ending in 2019).** The Library Board is a five-member body which sets library rules and regulations and advises the City Council on library matters. It meets on the second Tuesday of each month at 1:00 p.m., in the Library Conference Room. Applicants must be a City resident. Members are appointed by the Mayor and confirmed by the City Council.

*** MEASURE U2012 CITIZENS' OVERSIGHT COMMITTEE (one vacancy to fill an unexpired term ending in January 2019).** The Oversight Committee ensures transparency and oversight of the revenue generated by and expenses made in relation to Measure U2012. Other funds generated independent of Measure U2012 are outside the purview of the Oversight Committee. Oversight Committee duties consist of reviewing the annual independent financial audit (performed by an independent auditor on the Measure U generated revenue and expenses during the previous fiscal year) as well as review of any other City financial reports necessary to advise the City Council of its findings. The Oversight Committee's findings are presented annually in a written report to the City Council during the first quarter of the calendar year. The written report is based on the previous fiscal year ending June 30th. Members must live within City limits and cannot be current City of Santa Maria employees, officials, contractors, or vendors of the City. Past employees, officials or vendors may be eligible to serve on the Committee, provided that no conflicts of interest exist. Meetings are held annually the fourth Monday of January.

* Members of the Board of Appeals, Library Board of Trustees, and Measure U2012 Citizens' Oversight Committee are required by the Political Reform Act (Govt. Code Section 81000-91014) and the City's Conflict of Interest Code to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter, and upon leaving office. Board Members must also disqualify themselves from participating in decisions which may affect their personal economic interests.

Applications for these vacancies may be completed and submitted via email from the City's webpage at <http://www.cityofsantamaria.org/city-government/departments/boards-commissions> or in person at the office of the City Clerk, Santa Maria City Hall, 110 E. Cook Street, Rm 3. For more information, please call the City Clerk's Office at (805) 925-0951 Ext. 2305.

Dated: October 30, 2017

M. BETH CLEARY
Deputy City Clerk