



NOTICE OF VACANCIES

CITY OF SANTA MARIA
110 E. Cook Street, Rm. 3
Santa Maria, CA 93454



Committees:

- 1) Block Grants Advisory Committee (1)
- 2) Board of Appeals (1)
- 3) Landmark Committee (1)
- 4) Measure U2012 Citizens' Oversight Committee (1)

Application Deadline

Open until filled

Applications are now being accepted for the ***Block Grants Advisory Committee, Board of Appeals, Landmark Committee, and Measure U2012 Citizens' Oversight Committee*** until sufficient applications have been received and the vacancies may be filled.

It is the policy of the City Council per No. 88-2 adopted May 17, 1988, to appoint, whenever possible, residents of the City of Santa Maria. Unless otherwise noted in the membership description, the Mayor shall appoint members to all official City commissions and boards, and they shall be ratified by the City Council. **Please see descriptions below listed alphabetically by Committee.**

* **BLOCK GRANTS ADVISORY COMMITTEE (one vacancy to fill a term ending in July 2020)** This fifteen member committee assesses the community's needs, conducts public workshops and hearings, reviews applications for funding, and makes recommendations to the City Council for the allocation of funds under the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships Program. Applicants should have an understanding of housing and community development needs and a knowledge of or background in providing human services to the community. The members are nominated by individual Councilmembers, appointed by the Mayor and confirmed by the City Council. Meets the second Monday of each month at 5:30 p.m. in the Community Development Department.

* **BOARD OF APPEALS (one vacancy to fill an unspecified term)**. The Board hears appeals to decisions of the City Building Official and makes recommendations regarding Uniform Building Code provisions. Seven members are appointed by the Mayor and confirmed by the City Council, including two special purposes members. Special purpose members shall be physically handicapped as defined in Section 2.4117(l), Title 24, Part 2 of the California Administrative Code. One vacancy is open for a special purposes member (defined above). Members may not be employees of the City of Santa Maria.

LANDMARK COMMITTEE (one vacancy to fill an unexpired term ending in 2019). This five-member Committee advises the City Council on preservation and designation of historical landmarks. Members are appointed by the Mayor and confirmed by the City Council. The Committee meets the second Tuesday of each month at 4:00 p.m.

*** MEASURE U2012 CITIZENS' OVERSIGHT COMMITTEE (one vacancy to fill an unexpired term ending in January 2019).** The Oversight Committee ensures transparency and oversight of the revenue generated by and expenses made in relation to Measure U2012. Other funds generated independent of Measure U2012 are outside the purview of the Oversight Committee. Oversight Committee duties consist of reviewing the annual independent financial audit (performed by an independent auditor on the Measure U generated revenue and expenses during the previous fiscal year) as well as review of any other City financial reports necessary to advise the City Council of its findings. The Oversight Committee's findings are presented annually in a written report to the City Council during the first quarter of the calendar year. The written report is based on the previous fiscal year ending June 30th. Members must live within City limits and cannot be current City of Santa Maria employees, officials, contractors, or vendors of the City. Past employees, officials or vendors may be eligible to serve on the Committee, provided that no conflicts of interest exist. Meetings are held annually the fourth Monday of January.

* Members of the *Block Grants Advisory Committee, Board of Appeals and Measure U2012 Citizens' Oversight Committee* are required by the Political Reform Act (Govt. Code Section 81000-91014) and the City's Conflict of Interest Code to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter, and upon leaving office. Board Members must also disqualify themselves from participating in decisions which may affect their personal economic interests. Statements of Economic Interests are public documents and may be inspected by any member of the public and copied if requested. The Fair Political Practices Commission (FPPC) is the state agency which interprets the law's provisions.

Applications may completed and submitted online from the City's webpage at <http://www.cityofsantamaria.org/city-government/departments/boards-commissions> or in person at the office of the City Clerk, Santa Maria City Hall, 110 E. Cook Street, Rm 3. For more information, please call the City Clerk's Office at 925-0951 Ext. 2305.

Dated: April 5, 2017

M. BETH CLEARY
Deputy City Clerk