



CITY OF SANTA MARIA



CA AND INSPECTION FOR THE  
NORTH DEPOT STREET IMPROVEMENTS

ORIGINAL PROPOSAL DUE DATE: 03/03/17

ADDENDUM NO. -1-

Enclosed please find one (1) copy of Addendum No. -1- dated 03/01/17. Please confirm receipt of Addendum No. -1- by signing and returning this acknowledgment of receipt **WITH YOUR PROPOSAL** to be submitted on 03/03/17.

**ITEM NO. 1 - IDENTIFIED AS ADDENDUM NO. -1-, DATED 03/01/17:**

**Requests for Information and responses to those requests.**

**Note:** Questions are denoted in **bold** as they were presented, and responses are denoted in *italic*.

*Steve B. Kahn*

STEVE B. KAHN, P.E.  
DIRECTOR OF PUBLIC WORKS/  
CITY ENGINEER

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Receipt of Addendum No. -1-, City of Santa Maria, **RFP CA AND INSPECTION SERVICES FOR THE NORTH DEPOT STREET IMPROVEMENTS** is hereby acknowledged.

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Contractor

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Date

**IDENTIFIED AS ADDENDUM NO. -1-, DATED 03/01/17:  
REQUESTS FOR INFORMATION: Questions and Answers**

**Question:** In the project specifications Section 3.02 LABOR, MATERIALS, AND EQUIPMENT, Indicates that the contractor is to provide suitably qualified personnel to survey and lay out the work.... Can I assume that the contractor will be responsible for all construction staking and survey work? The CM will not be providing any construction staking. Correct?

*Answer:* The General Conditions 2.05.C.3 on page 86 of the contract documents indicate that the City will pay for initial establishment of lines and grades, after which it is the responsibility of the Contractor. For the purposes of this proposal, it is the City's expectation that the selected CA firm coordinate and track the survey efforts, but not provide construction staking. Typically we discuss with the contractor who their preferred construction surveyor is. We will then request a proposal from that surveyor.

**Question:** The attached QAP is marked as "DRAFT". I'm unable to find a final QAP listed on the city website. Does the city have a final approved QAP that they can provide?

*Answer:* The City's current QAP is over five years old and we are currently working on updating the QAP with Caltrans. This is an ongoing process and is expected to be completed before construction begins. The Draft QAP provided is a good approximation of the final QAP to be submitted to Caltrans.

**Question:** Exhibit "A" – scope of work, and Exhibit "B" – lists what appears to be a scope of work for a different project.

*Answer:* The Professional Services Agreement along with Exhibits A, B, and C is for reference only to give proposers an example of the Agreement the City will be seeking upon selection. The Professional Services Agreement will be modified to reflect the appropriate scope and fee after selection and negotiations of the contract are completed.

**Question:** Are the signal poles/equipment in Caltrans ROW going to require METS inspection? If so, is the CM/RE to coordinate METS inspection as part of contract?

*Answer:* Yes. METS Inspection will be required per Caltrans requirements. In order to expedite this process, the City intends to contact the contractor and request a quote to provide the necessary poles and to begin the submittal process for the poles shortly after the award at City Council.

*The contract is scheduled to be awarded at the March 7th City Council meeting. Discussion with Caltrans signal operations is that there are suppliers that are pre-approved METS shops that can supply the material without separate third part inspection.*

**Question:** On page 2 of the RFP the last bullet indicates that the CM will Complete and Manage all documents, reports, records, and invoicing required by Caltrans Department of Local Assistance (DLA) leading up to, throughout, and after the construction process.

*Answer: Please disregard the final bullet point on page 2 of the RFP which reads "Complete and manage all documents, reports, records, and invoicing required by Caltrans Department of Local Assistance (DLA) leading up to, throughout, and after the construction process." This is an item of work that the City is currently not seeking assistance from the CA consultant.*