



CITY OF SANTA MARIA LOT LINE ADJUSTMENT APPLICATION

PLANNING DIVISION • 110 SOUTH PINE STREET ROOM 101 • SANTA MARIA, CA 93458 • 805.925.0951 X 2244

Project Name: _____ **File No:** _____

Lot line adjustments may be approved by the Director of Community Development under the following conditions:

1. Adjustments involve adjacent lots;
2. No new lots are created; and
3. No lot is reduced to less than the minimum development standards as set by City zoning regulations (Title 12 of the Municipal Code).

The following items shall be submitted for all lot line adjustments:

1. The original and five copies of this application form and the recordable lot line adjustment form, including the required sketch;
2. The environmental clearance application;
3. Evidence of lot ownership (e.g. current title report) and boundary calculations; and

Name of Applicant	Name of Owner/Lot 1	Name of Owner/Lot 2
Street Address	Street Address	Street Address
City/State/Zip	City/State/Zip	City/State/Zip
Phone Number	Phone Number	Phone Number

Preparer of Application

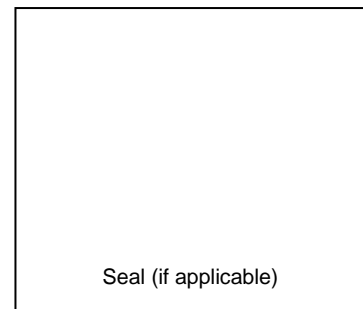
Firm name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Signature: _____



Property Descriptions**

	<u>Existing Lot 1</u>	<u>Existing Lot 2</u>
Assessor's Parcel Number:	_____	_____
Street Address:	_____	_____
Legal Description:	_____	_____
	_____	_____
	_____	_____

****Add additional sheets if necessary**

Reason for lot line adjustment:

Standards for Recorded Lot Line Adjustment Form (Attachment 1 to this application)

1. The LEGAL DESCRIPTION shall be a complete legal description of each new lot. Lots shall be given new lot numbers starting with lot 1 and continuing in sequence.
2. A SKETCH shall be attached and noted as Exhibit A and shall include the following:
 - A. Each lot in its entirety with existing and new lot areas and lot numbers, all bearings and distances, assessor's parcel numbers, and all existing easements;
 - B. Abutting streets and alleys showing names, centerlines, and widths;
 - C. Label "lot line(s) being deleted" (shown as dashed) and "new adjusted line" with dimensions between them;
 - D. Vicinity map;
 - E. North arrow and scale;
 - F. Show all structures, walls, fences, or trees that are located on the property or adjacent to the adjusted lot line; and
 - G. The tract name and number.

****ATTACHMENT 1, INCLUDING THE SKETCH, WILL BE THE RECORDED LOT LINE ADJUSTMENT DOCUMENT****

I certify that I am the record owner or authorized agent and that the information filed is true and correct to the best of my knowledge.**

Date: _____ Owner 1 Signature: _____

Print Name

Date: _____ Owner 2 Signature: _____

**Authorized agent must provide a letter from the owner indicating authority to sign on the owner's behalf.

FOR OFFICE USE ONLY

Legal Description and Sketch Reviewed By: _____ Date _____

STEVEN B. KAHN, P.E., P.L.S.
City Surveyor
P.L.S. 6175
Public Works Department

Legal Description and Sketch Approved By: _____ Date _____

CHUEN NG
Director of Community
Development

**ATTACHMENT 1
FORMAT FOR RECORDED LOT LINE ADJUSTMENTS**

RECORDING REQUESTED BY:

AND WHEN RECORDED MAIL TO:

City of Santa Maria
City Clerk
110 East Cook Street, Room 3
Santa Maria, CA 93454-5190

**(Add Name) Lot Line Adjustment
Tract (Add Number)**

City of Santa Maria, County of Santa Barbara, State of California

NOTICE IS HEREBY GIVEN that _____, the owner(s) of that certain real property described as _____ (APN _____), and _____, the owner(s) of that said certain real property described as _____ (APN _____), have made application for the following lot line adjustment which has been approved by the Advisory Agency pursuant to the Subdivision Ordinance of the City of Santa Maria and the Subdivision Map Act of the State of California as follows:

New Legal Descriptions of Lot(s)

Lot 1:

Lot 2:

OR

The Lot Line Adjustment Sketch is attached hereto as Exhibit A and is incorporated herein as though set forth in full.

The legal description(s) is/are attached as Exhibit B.

**EXHIBIT A
LOT LINE ADJUSTMENT SKETCH**

In the City of Santa Maria, County of Santa Barbara, State of California