



City of Santa Maria

NEW BUSINESS CHECK LIST

Many regulations vary according to the type and location of a business. The **New Business Check List** provides contact information for agencies that you may need to contact when starting a new business or making changes to an existing business. The City of Santa Maria suggests that you contact these agencies to inquire what regulations may apply to your business.

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1. Fictitious Business Name: County Clerk's Office
511 East Lakeside Parkway
Santa Maria (805) 346-8370
 2. Permits

Health Permit
Environmental Health
2125 South Centerpointe Parkway
Santa Maria (805) 346-8460

State Contractor's License
www.cslb.ca.gov (800) 321-2752

Seller's Permit and Sales Tax Information:
State Board of Equalization
4820 McGrath Street Suite 260
Ventura (800) 400-7115
www.boe.ca.gov

County Home Occupation Permit
Santa Barbara County, Planning Department
624 West Foster Road
Santa Maria (805) 934-6250

County Business License
Santa Barbara County, Tax Collector's Office
511 East Lakeside Parkway
Santa Maria (805) 346-8330
 3. Federal Employer Identification Number & Tax Information IRS
2384 Professional Parkway
Santa Maria (800) 829-1040
www.irs.gov
 4. Employee-related Matters Employment Development Department
1410 S Broadway
Santa Maria (805) 614-1221
 5. Sale of Alcoholic Beverages Department of Alcoholic Beverage Control
3220 S. Higuera, Ste. 305
San Luis Obispo (805) 543-7183
www.abc.ca.gov



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6. Utilities

Southern California Gas Company
1954 S Broadway, Ste. J
Santa Maria (800) 427-2200

Pacific Gas & Electric (800) 743-5000

Water/Trash
Department of Administrative Services
110 East Cook Street, Room 6
Santa Maria (805) 925-0951
Ext. 217 or 218

Hours: 8:00 A.M. - 5:00 P.M.

Verizon Telephone (800) 483-1000
www.verizon.com

Contact as soon as possible, as there is often a delay in hook-up

7. Other Agencies

- Insurance Agent
- Banking Institution
- Employment Development