

A recurring charge to your credit card is a convenient way to pay your City utility bill. By signing up for this service, your credit card will automatically be charged on the due date shown on your City utility bill. You will continue to receive a City utility billing statement allowing you time to contact the City with any questions before your payment is made.

### Recurring Credit Card Charge Authorization Form

**I (we) hereby authorize the City of Santa Maria to make recurring charges to my Credit card listed below, and , if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until the City of Santa Maria is notified by me (us) in writing to cancel it in such time as to afford the City of Santa Maria a reasonable opportunity to act on it. I also understand that if my credit card charge is denied by my credit card company, it is my responsibility to pay my utility bill prior to the discontinuation date or I will be subject to all late fees associated with a delinquent bill.**

\_\_\_\_\_  
Name as it appears on City utility bill (PLEASE PRINT)

\_\_\_\_\_  
City utility bill account number

\_\_\_\_\_  
Street address where you receive service

\_\_\_\_\_  
Daytime phone number

Please circle one:      Visa   /   MasterCard

\_\_\_\_\_  
Name as it appears on credit card (Must be the same as on the City utility bill) (PLEASE PRINT)

\_\_\_\_\_  
Address as it appears on your credit card statement (PLEASE PRINT)

Credit Card Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return the completed form to: City of Santa Maria, 110 E. Cook St., Room 9, Santa Maria CA 93454